

## SEAFORTH PAC GENERAL MEETING

DRAFT

**JANUARY 23, 2013**

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In Attendance: Rhylin Baillie, Hark Sandhu, Sandra Mankoo, Jennifer Duinkerke, Kirsten Graham, Annie Hobson, Janet Lee, Cynthia Ghanason, Cheryl Tong, Michelle Lee, Zena Kwan, Patricia Fula, Sophia Yuen, Marie Dickens, Cheryl Healey, Wendell Hiltz (principal).

Regrets: MaryAnn Giardini, Shannon Derksen, Jen Mezei, Tammy Inglis, Siva Ramesh, Gail Su

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*Meeting called to order at 7:05 pm*

### **PRINCIPAL'S REPORT – Wendell Hiltz**

- Feb 4<sup>th</sup> Pro-D day there will be meeting for Wendell and Mary Anne with District Communications Director to come up with user agreement for ipads
- Training on proper care and procedures for ipads will be provided for staff

## **Principal's Report to PAC**

### **23 January 2013**

Our current enrolment as of January 8th is attached. We have had two new registrations since the last report.

### **CLASS ENROLLMENT**

**Date: 8 January 2013**

DIV	TEACHER	K	1	2	3	4	5	6	7	TOTALS
1	Mrs. D. Moore								26	26
2	Mr. G. Lapthorne							16	11	27
3	<b>M G. Lucarelli</b>							<b>12</b>	<b>11</b>	<b>23</b>
4	<b>Mme T. Whitney</b>							<b>10</b>	<b>12</b>	<b>22</b>
5	Mrs. T. Mollica						13	16		29
6	Mrs. T. Bisceglia						16	11		27
7	Mrs. J. Boulanger					10	17			27
8	<b>M. George March</b>					<b>5</b>	<b>23</b>			<b>28</b>
9	Mrs. E. Bastone					29				29
10	<b>Mme A. L. Richter</b>				<b>8</b>	<b>14</b>				<b>22</b>
11	Mrs. L. Glavas/ Ms. C. Lundie			8	16					24

12	Mrs. L. Hanson			8	15					23
13	Mlle R. Gayton			9	12					21
14	Mrs. K. Kaga			22						22
15	Mme L. Sharples		12	8						21
16	Mlle S. Papapanagiotou		13	8						21
17	Ms. K. Robson		18							18
18	Ms. P. Graham		17							17
19	Ms. P. Tazumi	21								21
20	Mrs. S. Hope	18								18
21	Mme M. Gillingham	21								21
	<b>FR.IMM TOTALS</b>	<b>21</b>	<b>25</b>	<b>25</b>	<b>20</b>	<b>19</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>178</b>
	<b>ENG. TOTALS</b>	<b>39</b>	<b>35</b>	<b>38</b>	<b>31</b>	<b>39</b>	<b>46</b>	<b>43</b>	<b>37</b>	<b>308</b>
<b>TOTAL</b>										<b>486</b>

The January newsletter will be sent home next week. It will include many of the following highlights.

Thanks to all who attended our Holiday Concerts in December. Special thanks to all the Staff for the work they put into these two events. I know the students had a wonderful time and enjoyed the evenings very much.

Our school was honoured with a CERTIFICATE OF APPRECIATION for our contributions to the Greater Vancouver Food Bank this year. Thank you so much to the students, parents and community members of Seaforth. Together we raised 4593 lbs of food and \$70.00 in case donations. Well done everyone!!

Thank you to everyone who volunteered for the Santa Breakfast. This is always such a great way to spend the morning and it would not be possible without the wonderful support from PAC. The staff and students greatly appreciate the hard work from so many volunteers. Special thanks to Jen Mezei and Bonnnie Kao for organizing it for the last few years.

Teachers and myself wish to extend out thanks and appreciation to all parents for their participation in last week's Parent-Teacher Interviews and/or Student-Led Conferences. It was wonderful to see so many parents in the school interacting with their students and seeing the wonderful work their children have been busy completing during the first few months of school. It is always important for parents to share in their children's accomplishments. Children display a great sense of pride in sharing their work with their moms and dads. Thanks everyone for your participation.

Traffic safety – thank you to the parent volunteers for their continued support and monitoring of our traffic in the Drop Off/Pick Up Zone. Things certainly have improved out there. Well done everyone!

Peer Mediators – The vests for our Peer Mediators have arrived and they are happy to have them. Things are going well with the program. Mrs. Mollica and I are checking in with the students regularly to see how things are going on the playground and we are pleased with how the program is going. We continue to monitor the work of our Mediators and offer support for them as needed.

Basketball Season has started. The girls and boys (Grade 7) have already had games. Tuesdays are game day for Boys and Thursday are game day for Girls. Mrs. Mollica and Mrs. Bisceglia are doing Basketball for the Grade six boys and girls as well.

Fence Project – Sandy Jones will be coordinating the project. Cheryl has details.

FSA tests will be written by our Grade 4 and 7 students over the next six weeks. Parents who have children in Grade 4 or 7 can expect to receive a letter containing information on the FSA this week. There are written and electronic components to the tests. Practice tests are available on the Seaforth Webpage.

Principals and lead teachers in School District 41 will be taking part in the ERASE Bullying Strategy Training in the month of February. We will be joining the staff from New Westminster School District for a day of training in early February.

With January almost over and February being such a short month, the time will fly until Spring Break. There will be lots happening in the mean time. Thank you to everyone for your ongoing support in everything we do!

### **Upcoming Events:**

- ✓ January 24 – 6.00 pm – Rendez-Vous – Grade 7 French Immersion Parent Information Meeting at Cariboo Senior Secondary
- ✓ January 25 – 9.35 am – Young People's Concert
- ✓ January 28 – 6.45 pm – French Parent Survival Night – Seaforth Library
- ✓ January 30 – 12.10 pm – Wacky Wednesday – Latin Salsa Dancing – K and Grade 2 – Gym
- ✓ February 4 – **Pro D Day – SCHOOL CLOSED**
- ✓ February 5 – 14 – Street heart Classic
- ✓ February 11 – **BC Family Day Holiday – SCHOOL CLOSED**
- ✓ February 14 – 1.15 pm – Grade 6/7 Valentine's Dance - Gym
- ✓ February 15 – February 21 – Carnaval
- ✓ February 20 – Art Starts Performance – Vazzy in New France – Gym
- ✓ February 22 – **Pro D Day – SCHOOL CLOSED**
- ✓ February 27 – RCMP Presentation on Kindness/Pink Shirt Celebration
- ✓ February 28 – Young People's Concert

## **PAC BUSINESS – Rhylin Bailie - Chairperson**

- Handouts provided at this meeting: meeting agenda, Principal's report
- No General meeting in December. Approval of November minutes – Cheryl Tong firsts, Sandra Mankoo seconds, minutes approved.
- Exec had a meeting in December and discussed a number of items, including Family Social, Safe School Committee events, and taking back Grade 7 Grad as a PAC Committee
- Proposal to take back Grade 7 Grad to be overseen by PAC
  - Grade 7 Grad getting more complicated every year, need to have some general guidelines for the committee regarding fundraising, how elaborate the event can be, budget, etc.
  - Originally PAC turned Grade 7 Grad oversight over to the school because PAC did not want to be responsible for handling finances when the committee was not willing to table a budget. But PAC has to handle finances in any case because school can't cut cheques after May, and most of Grad expenses come in June, so probably makes sense for PAC to handle finances throughout the year
  - If PAC is going to take Grad back as a committee, there needs to be more regulation and oversight
  - Need to have budget, PAC gives donation to grad every year so could stipulate that without budget prepared and presented to PAC, donation will not be given
  - Expenditure limit, with max to spend per student, whatever raised beyond that gets rolled over to next year's grad
  - Suggestion that the students need to organize one of the fundraisers
  - Not sure if can implement guidelines this year or possibly wait until next year – Rhylin to discuss with Wendell and this year's Grad committee
- Parent appreciation tea: general consensus amongst teachers was that they would rather have teacher appreciation tea and parent volunteer tea all at once as community building
  - This idea didn't receive good response from Executive at Dec. Executive meeting
  - Wendell confirmed that it's all of the teachers who want to do it this way, not just one or two
  - Proposed to try it as joint event this year
- Cheryl: artwork on fence is more than 10 years old and is rotting
  - artwork will be taken down, due diligence done to ensure that no students whose artwork is up still attends Seaforth
  - fortunately teacher who headed project back then is still at Seaforth and is able to help this this project – Sandy Jones
  - ideas: trees, hands, sun, stars, leaves
  - ideas to incorporate social responsibility and the environment

- paint will be age appropriate, different between primary vs. intermediate
  - Sandy Jones will actually teach each class about art as they move through the project and they'll learn about colour palettes, painting styles, etc., will be 3 hour-long sessions per class
  - each class will have their own contribution/colour palette/shape
  - volunteers needed to help prep and clean, squeeze paint, cut wood (if high school students won't do it), sanding, priming, varnishing, putting up on fence
  - because such a huge project, this year only grade 7's (85) will do it, rest of school next year
  - Sandy will let us know when she needs help, what the PAC can do
- Family Social tentatively set for May 3<sup>rd</sup>
    - Western Night
    - cake walk, line dancing instruction, bouncy castle
    - question as to whether insurance is required for mechanical bull
    - no country music
    - smaller scale silent auction, class baskets
    - focus on family events
    - important to make sure it's not too much like Carnival
    - volunteers needed
    - Lynn Vidler, Marie , Cynthia Ghanason,
    - fundraising from tickets sold, food, silent auction, class baskets
    - dedicated email will go out to call for volunteers

#### **TREASURER'S REPORT – Hark Sandhu, Jennifer Duinkerke**

- stove bought with surplus that Grade 7 grad donated – thank you!
- Still more left over, so \$250 will go to general fund, \$500 left in Grad fund
- need \$12500 to upgrade computer lab, can fund all except \$270 with:
  - PAC donations: \$7,625
  - Surplus from last year: \$4,605
- Will use the \$250 left over from Grad to make up the difference
- Motion by Zena to go ahead with computer lab, unanimously agreed
- suggested to ensure that computers will be compatible with most up-to-date technology (Windows 8?) – Wendell discussing this with District IT person, will not order computers until he knows they'll be compatible with next scheduled upgrade

#### **PLAYGROUND COMMITTEE – Kirsten Graham**

- background research done, biggest roadblock in past was WCB requirement for maintenance and space between equipment pieces, which means replacement would be downgrading space
- consultation will start with teachers then move to broader community
- not eligible for funding from school district b/c Seaforth is "have" school
- project will have to be completely parent-driven

- committee will be looking at making use of more of school grounds in less traditional ways
- Mlle. Gayton would like school garden, has a couple of initiatives that she's working on but needs District approval before she can move ahead – she'll let the PAC know if she gets approval
- committee will get two quotes, bring those back to parents/PAC for more discussion

### **DONATIONS**

- Seaforth parent did some research and discovered that since the school is a registered charity, parents who work for companies with a donation-matching initiative or who participate in donation campaigns such as United Way can choose Seaforth as their charity of choice, and then the company will match that donation
- Easy way to leverage parent donations and get more money for the school
- Question is how do we have the funds earmarked to the PAC – PAC is not a registered charity so funds have to be donated to the school, but in the September donation campaign the funds are given to the school but overseen by the PAC, which means the PAC gets to decide how to spend the money. Could we still do that with donations that come in this manner?
- letter in September will include indication of how to donate to school as registered charity, will do more investigation to see if we can earmark funds to PAC for spending oversight

### **SAFE SCHOOL COMMITTEE – Rhylin**

- pink shirt design contest in progress, PAC not making any money on it, selling shirts for \$9
- Pink Shirt Day will be Feb. 27<sup>th</sup>
- iGirl talks booked – two sessions for Grade 6-7 girls talking about bullying, self-respect, online safety specifically for girls
- Saleema Noon (sexual health) talks booked – April 2<sup>nd</sup> for parents, April 4<sup>th</sup> for primary, April 5<sup>th</sup> for intermediate
- Cyber bullying sessions booked for Grade 6 & 7's
- teachers not interested in supporting full on school-wide effort to teach common theme at same time – curriculum is too fluid, everybody teaches things at different time so can't commit to school-wide theme

### **TRAFFIC SAFETY – Sophia Yuen**

- things going well (90% better now) but more volunteers needed as traffic rules not being followed when volunteers not there to enforce them
- better habits being formed, kids now being targeted to form better habits
- Patricia will help

### **TWELFTH AVENUE SCHOOL**

- had to stop breakfast program because of lack of funding

- consider doing fundraiser to help with this program
- Wendell will talk to principal and gather group of students to put together project
- pointed out that Seaforth doesn't have student-led social responsibility, community-building program, is this something we should have? Need a teacher sponsor

#### **CPF – Cynthia**

- district-wide event at school next week for how parents can support their children
- Sperling will host Burnaby-wide movie night for kids/date night for parents
- if Sperling event is success, Seaforth will consider something similar
- CPF funds available through grant to offset costs

#### **UPCOMING EVENTS**

- possible movie night in April – Easter-themed?

#### **NEW BUSINESS**

- Sun Run team (walk training session, run training session), notice will go home

Meeting adjourned at 8:50pm.

**Seaforth PAC  
Treasurers' Report  
January 23, 2013 (PAC Meeting)**

Attached please find the following:

1. The statement of Receipts and Expenditures for 2012-2013 school year for both General Operating & Gaming Fund & Munch lunch accounts.
2. The bank transactions and bank reconciliations for December 2012. As of December 31, 2012, we have **\$39,209.13** in General Operation account and \$13,931.74 in Gaming Fund and \$19,928.87 in munch lunch account.
3. A summary of the fund raising activities for 2012-2013 school year is attached as at December 2012.
4. Summary of funds from special interest groups for 2011-2012 is \$1,252.71. \$500 to go to 2013 Grad the balance will go to school to buy stove.

Grad 7 funds	1,252.71
Total	<u>1,252.71</u>

5. The Pub night profits were \$1,699.80. Extra funds raised not in the original budget.
6. The Pac donations to date are \$7,625 held by school, based on student enrolment of 489 students the donations per child are at \$15.59.
7. The pac wrote a cheque October 25, 2012 to the school for \$5,844 for Classroom funds, \$12 per child x 487 students out of prior year surplus.
8. Year end surplus still not used:

	22,198.62	on ipads
	1,835.00	on Brightlinks system
	2,000.00	on installation of system
	488.00	plus tax on the white board
	4,000.00	to teacher wish list
	(615.05)	IPAD Visors cheque written to SD
Total	<u>29,906.57</u>	

9. Funds available for computer purchase	
Fund required for computer purchase	12,500.00
Pac Donations to date	(7,625.00)
Prior year surplus not used above in Note 8	(4,605.07)
Funds still needed for computer purchase	<u>269.93</u>

Prepared by: Hark Sandhu & Jennifer Duinkerke  
Date: January 16, 2013